

Habitat for Humanity of Merced County

Standard Form for Monthly Reports to the Board of Directors

(With thanks to HFH Louisville.)

Name of our Committee: _____

Date of Board of Directors Meeting: _____

1. What we have done since the last meeting to advance the strategic plan: (Indicate where behind time, on time or ahead of time)

2. Items requiring Board action, including any policy considerations (add, alter, delete) (Have a motion? Write a copy to hand to the secretary.)

3. Items we want to share with the Board simply for information (FYI)

4. Note here any communications which come from the Board to the Committee during the meeting: